



## APLAC PUBLICATIONS LIST As at July 2017

### APLAC MUTUAL RECOGNITION ARRANGEMENT COUNCIL

APLAC MR 001#	Issue 22, 2017/07	Procedures for Establishing and Maintaining the APLAC Mutual Recognition Arrangement Among Accreditation Bodies
MR 001.1	Issue 1, 2017/07	Declaration of Confidentiality and Impartiality form
MR 001.2	Issue 1, 2017/07	Evaluation Control Record
APLAC MR 002 (rev 4)#	2017/06	Asia Pacific Laboratory Accreditation Cooperation Mutual Recognition Arrangement (MRA) text
APLAC MR 003	Issue 18, 03/13	APLAC Application to Enter APLAC MRA or to Extend Scope
APLAC MR 004	Issue 14, 2014/09	APLAC Evaluators – Qualifications, Training and Monitoring of Performance
APLAC MR 006	Issue 4, 2014/11	Procedure for Conduct of Joint Evaluation with Another Regional Cooperation
APLAC MR 007	Issue 4, 03/13	Evaluation Checklist
APLAC MR 008	Issue 10, 2017/07	APLAC MRA Council – Rules for its Operation

**APLAC MUTUAL RECOGNITION ARRANGEMENT COUNCIL (cont)**

MR 008.1	Issue 1, 2017/07	Evaluation Report Review Checklist
MR 008.2	Issue 1, 2017/07	Nomination of Additional MRA Council Alternate Form
APLAC MR 009	Issue 5, 03/13	APLAC Evaluation Report Template
APLAC MR 010	Issue 3, 03/11	Guidelines for APLAC MRA Signatories: Requests to Accredite in Another APLAC Economy and Transfers of Accreditation
APLAC MR 011	Issue 3, 03/13	A Guide for APLAC Evaluation Teams for the Planning and Conduct of Evaluations
APLAC MR 012#	Issue 2, 2016/04	MRA Council Proxy Procedure
MR 012.1	Issue 2, 2016/04	MRA Council Proxy form

**APLAC PROFICIENCY TESTING COMMITTEE**

APLAC PT 001	Issue 5, 03/08	Calibration Interlaboratory Comparisons
APLAC PT 002	Issue 6, 03/08	Testing Interlaboratory Comparisons
APLAC PT 003	Issue 15, 11/10	Proficiency Testing Directory
APLAC PT 004	Issue 5, 01/06	APLAC Measurement Audits – WITHDRAWN 01/12
APLAC PT 005	Issue 2, 09/10	Artefacts for Measurement Audits
APLAC PT 006	Issue 2, 09/10	Proficiency Testing Frequency Benchmarks

**APLAC PUBLIC INFORMATION COMMITTEE**

APLAC PR 007	Issue 40, 2017/07	APLAC – Its Role and Structure – PowerPoint Presentation
APLAC PR 008	Issue 58, 2017/05	International Recognition of Accredited Test, Calibration and Inspection Reports
APLAC PR 009	Issue 9, 09/10	Procedures for Editors of <i>APLAC News Notes</i>
APLAC PR 010	Issue 2, 09/10	Encouraging Accredited Laboratories and Inspection Bodies to Use Their Accreditation Body’s Accreditation Symbol on Reports
APLAC PR 011	Issue 2, 09/10	Guidance for the Promotion of the APLAC MRA

**APLAC Management System Manual**

APLAC QM	Issue 13, 2015/05	APLAC Quality Manual Withdrawn 2015/12
APLAC MS 000	Issue 1, 2015/12	APLAC Management System Manual
APLAC MS 001	Issue 2, 2016/06	Document Control

**APLAC FORMS (previously in QM)**

Q07.1	Issue 1, 2013/04	APLAC Document Format Template
Q07.2	Issue 1, 2013/04	APLAC Documents Comment Table
Q09.1	Issue 1, 2013/04	APLAC Internal Audit Report
Q10.1	Issue 2, 2016/01	APLAC Complaints Register
Q10.2	Issue 1, 2016/01	APLAC Appeals Register

**APLAC FORMS (cont)**

Q11.1	Issue 2, 2016/04	APLAC Corrective and Preventive Action Request Form
Q12.1	Issue 1, 2013/04	APLAC Correspondence Register
Q12.2	Issue 1, 2013/04	APLAC MRA Evaluation Secretariat File Checklist
Q12.3	Issue 1, 2013/043	APLAC Record of Disposal of Documents, Records, Reports
Q13.1	issue 1, 2013/04	APLAC Member Survey Form
Q14.1	Issue 1, 2013/04	APLAC Checklist - Advice of Changes by APLAC Full Member
Q15.1	Issue 1, 2013/04	APLAC Request for Funding Form
Q16.1	Issue 1, 2013/04	APLAC Committee Terms of Reference Template
Q16.2	Issue 1, 2013/04	APLAC Committee Work Plan Template
Q17.1	Issue 1, 2013/04	APLAC Office Bearer Nomination Form
Q18.1	Issue 1, 2013/04	APLAC MRA Council Confidentiality Form

**OTHERS FORMS**

G01	Issue 1, 2013/04	APLAC General Assembly Attendance Form
G02	Issue 1, 2013/04	APLAC Nomination of Alternate Form
S01	Issue 1, 2013/04	Cross Reference to IAF/ILAC A1

**APLAC SECRETARIAT**

APLAC SEC 000	Issue 1, 2015/08	APLAC Controlled Document Register
APLAC SEC 001		APLAC Memorandum of Understanding (Historical document)
APLAC SEC 009	Issue 153, 2017/07	APLAC Publications List
APLAC SEC 017	Issue 15, 2017/02	APLAC Application for Membership
APLAC SEC 018	Issue 19, 2017/07	APLAC Secretariat File List
APLAC SEC 038	Issue 69, 2017/06	APLAC Membership Summary List
APLAC SEC 039	Issue 44, 2017/06	APLAC MRA Signatories Summary List
APLAC SEC 041	Issue 11, 2014/04	Guidelines for Hosts of the APLAC General Assembly and Associated Meetings (only available from the Secretariat)
APLAC SEC 042*	Issue 6, 09/10	APLAC Code of Ethics
APLAC SEC 046	Issue 4, 12/11	Guidelines for the Use of the APLAC Logo
APLAC SEC 052*	Issue 4, 2016/01	APLAC Constitution
APLAC SEC 053	Issue 3, 02/13	APLAC Strategic Plan 2022
APLAC SEC 054*	Issue 1, 2014/12	APLAC Code of Conduct
APLAC SEC 055*	Issue 1, 2015/12	APLAC Membership Obligations

**APLAC SECRETARIAT (cont)**

APLAC SEC 060	Issue 1, 2015/12	Position Description APLAC Chair
APLAC SEC 061	Issue 1, 2015/12	Position Description APLAC Board of Management member
APLAC SEC 062	Issue 1, 2015/12	Position Description APLAC Treasurer
APLAC SEC 063	Issue 1, 2015/12	Position Description APLAC Quality Manager
APLAC SEC 064	Issue 1, 2015/12	Position Description MRA Council Chair
APLAC SEC 065	Issue 1, 2015/12	Position Description Proficiency Testing Chair
APLAC SEC 066	Issue 1, 2015/12	Position Description Public Information Committee Chair
APLAC SEC 067	Issue 1, 2015/12	Position Description Technical Committee Chair
APLAC SEC 068	Issue 1, 2015/12	Position Description Training Committee Chair
APLAC SEC 071	Issue 1, 2015/12	Record of Member Postal Ballot History
APLAC SEC 072	Issue 1, 2017/07	Pre Meetings Checklist
APLAC SEC 073	Issue 1, 2017/07	Post Meetings Checklist
APLAC SEC 074	Issue 1, 2017/07	30 Day Comment
APLAC SEC 075	Issue 1, 2017/07	30 Day Ballot
APLAC SEC 076	Issue 1, 2017/07	Publish Documents to Website
APLAC SEC 077	Issue 1, 2017/07	Manage Users

**APLAC SECRETARIAT (cont)**

APLAC SEC 100	Issue 1, 2015/09	File Maintenance and Record Keeping
APLAC SEC 101	Issue 1, 2015/09	Checklist for Committee Chairs
APLAC SEC 102	Issue 1, 2015/09	Counting Preferential Votes
APLAC SEC 103	Issue 2, 2017/05	Annual Membership Fees
APLAC SEC 104	Issue 1, 2015/09	Requests for APLAC Funding
APLAC SEC 105	Issue 1, 2015/09	Processing Changes APLAC MRA Signatory Organisation
APLAC SEC 106	Issue 2, 2017/02	Board of Management Application Review

**APLAC TECHNICAL COMMITTEE**

APLAC TC 002	Issue 4, 09/10	Internal Audits for Laboratories and Inspection Bodies
APLAC TC 003	Issue 4, 09/10	Management Review for Laboratories and Inspection Bodies
APLAC TC 004	Issue 4, 09/10	Method of Stating Test and Calibration Results and Compliance with Specification
APLAC TC 005	Issue 4, 09/10	Interpretation and Guidance on the Estimation of Uncertainty of Measurement in Testing
APLAC TC 006	Issue 2, 09/10	Guidance Notes on ISO/IEC 17020
APLAC TC 007	Issue 4, 2014/01	APLAC Guidelines for Food Testing Laboratories
APLAC TC 008	Issue 5, 2015/03	APLAC Requirements for and Guidance on the Accreditation of a Reference Material Producer and the Resulting Scope of Accreditation

**APLAC TECHNICAL COMMITTEE (cont)**

APLAC TC 009	Issue 2, 09/10	APLAC Guidance on Assessing Laboratories and Inspection Bodies to Meet Foreign Regulatory Requirements
APLAC TC 010	Issue 2, 09/10	APLAC General Information on Uncertainty of Measurement
APLAC TC 011	Issue 2, 09/10	Why Are These Test Results So Different? The importance of testing methods in chemical and microbiological testing
APLAC TC 012	Issue 2, 09/10	Guidelines for Acceptability of Chemical Reference Materials and Commercial Chemicals for Calibration of Equipment used in Chemical Testing
APLAC TC 013	Issue 2, 2015/08	Guidance for the Assessment, Reassessment and surveillance of “Key Activities” at Laboratories with Multiple Locations

**APLAC TRAINING COMMITTEE**

APLAC TR 001	Issue 5, 2014/08	Guidelines on Training Course for Assessors
APLAC TR 002	Issue 2, 09/10	Guidelines for Formulating Training Proposals, Obtaining Funding and Delivering Training
APLAC TR 003	Issue 2, 09/10	Cross-Posting of Staff Among APLAC Member Accreditation Bodies
APLAC TR 004	Issue 2, 09/10	Guidelines for Sharing Assessment Personnel Among APLAC Member Accreditation Bodies
APLAC TR 005	Issue 1, 2017/05	Exercises for Assessor Training Courses



**Joint APLAC PAC Procedures**

J-APP-DOC-000	Issue 1, 2014/01	Joint APLAC / PAC Document Control Procedure
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J-APP-DOC-001	Issue 1, 2016/04	Procedure for Joint and Concurrent Evaluations by APLAC and PAC

- \* Adherence to these APLAC documents is mandatory for all APLAC Full and Associate members
- # Adherence to these APLAC documents is mandatory for all signatories to the APLAC Mutual Recognition Arrangement (MRA)