

**REQUESTS FOR APLAC FUNDING SUPPORT –
APLAC COMMITTEES AND APLAC MRA COUNCIL**

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|---|
| Committee/Council Name: |
| Brief Description of Activity: |
| Brief Description of Benefits to APLAC |
| Outcome of Activity (e.g. report, course notes, publicity material) |
| Proposed Dates (if applicable): Proposed Venue (if applicable): |
| Number or Presenters (for course or workshop): |
| Estimated Number of Attendees (for course or workshop): Criteria for Selection of Attendees: |

COSTINGS IN USD

Course/Workshop

venue hire
 meals (lunch; coffee breaks only)
 photocopying course notes
 total cost for course (except travel)

USD

Course Presenters/Representational Travel

discounted economy airfare – per person
 total airfares
 accommodation - cost per night
 - no. of nights
 total accommodation
 per diem expenses – no. of days
 (APLAC pays at the rate allowed by the
 Australian Tax Office for the economy visited)

USD

USD

PT Programs

cost per program
 no. of programs
 total for PT programs

USD

Publicity and Other Material/Services

Description of the “unit” of material or service:

cost per unit or per 100 units (specify which)
 no. of units
 total cost

USD